

Information Technology Resource Management Council (ITRMC)

IDANET Steering Committee

May 18, 2010 Meeting Minutes

(approved by Committee June 15, 2010)

The May 18, 2010 IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members / Alternates Present:

John McAllister (Chair), Dept. of Labor

Mike Guryan, OCIO

Mike Seifrit, Dept. of Juvenile Corrections (phone)

Alternates

Alvino Artalejo, Dept. of Health & Welfare

Others Present:

Sally Brevick, OCIO

Carla Casper, OCIO

Robin Finch, Dept. of Administration

Nick Leonardson, Dept. of Labor

Keven Lowe, Liquor Division

Scot Maring, OCIO

Greg Zickau, OCIO

APPROVAL OF THE PREVIOUS MINUTES

MOTION: Alvino Artalejo moved and Mike Guryan seconded a motion to approve the minutes of April 20, 2010; the motion passed unanimously.

GENERAL PROJECT UPDATE

Mike Guryan shared an Order Status Report showing 176 circuits in process for transition: 60 in data collection, 46 in the planning stage, 14 have orders placed with the carrier, 45 have had orders received by the carrier, 3 have the cutover scheduled and 8 have had their cutover completed. This report includes all DSL and high-cap circuits. The DSL solution is still being worked on at this stage.

Mike reported that the project is about 50% behind schedule and is under budget. December 21 is an artificial end date for the completion of the WAN circuits. The Purchasing Division is working with Verizon to work out a month-to-month contract solution in order to avoid termination charges. Some agencies are facing financial challenges, for various reasons, and efforts are underway to resolve these.

FINANCIAL UPDATE

Nick Leonardson shared a Cash Balance Project with the committee, there is a balance of \$236,195 with two months remaining in the fiscal year. Revenue and operating costs have remained stable. With a projected agency attrition loss included, there is a projected cash balance at the end of the fiscal year of \$252,366. Details below.

NEXT MEETING is scheduled for June 15 2010, 1:30 – 3:00 in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO

IdaNet Cash Balance Projection

Month ending: April 2010

Cash balance April 2010 \$236,195

SFY 10 Revenue and Operating Costs

Projected monthly revenue	\$37,000
Projected monthly operating costs	\$42,500
Projected monthly cash decrease	(\$5,500)

SFY 10 Decrease in Cash May - Jun

Projected revenue	\$74,000	(\$37,000 @ 2 months)
Projected operating costs	\$85,000	(\$42,500 @ 2 months)
Cash increase (decrease)	(\$11,000)	
Projected agency attrition loss	(\$37,000)	(June revenue)
Current cash balance:	\$236,195	
Projected cash balance Jun 30	\$188,195	

At Jun 30, 2010 (no working capital reserve; excess cash used for Idanet transition)

Projected cash balance	\$188,195
Current accounts receivable	
Personnel Jan - Mar	\$29,664
Personnel Apr	\$7,461
Equipment Jan - Mar	\$36,478
Current accounts payable	(\$9,433)
Cash available for transition	\$252,366

Funding thresholds:

	Source	Budgeted	Expended	Remaining
Personnel	P&I	36,372	(31,230)	5,142
Equipment	P&I	124,635	(101,218)	23,417